

Data Privacy Fact Sheet for Applicants

In this privacy summary, we provide you with a brief overview of how your data is used in a simple form. Detailed information can be found in our company privacy policy:

https://www.flocert.net/terms-of-use-and-privacy-policy/

	We process your data for the purpose of handling your application and making a decision about your employment in our company.
	We process the following data (data categories) about you: Name, first name, address, email address, phone number Date of birth, nationality, disability status Your application and resume Certificates and diplomas Professional and language skills
00	 Start date, notice period, and salary expectation Other information that you voluntarily provide to us Only those FLOCERT employees, who are involved in the application process-have access to your data and are bound to maintain confidentiality. To process your application, we use the program "rexx Suite." Therefore, your data is automatically forwarded to the provider of this program, rexx Systems GmbH (Süderstraße 75-79, 20097 Hamburg). The company acts as a software service
	provider for our HR processes and we have the respective service provider contract, that ensures us a secure processing of data. Your data is not collected or analysed to create personality, behaviour, movement profiles, or similar, i.e., no profiling takes place.
	Your data will be stored with us for the duration of the selection process. If your application is rejected, the data will be deleted after 6 months. Would you like to subsequently withdraw your consent, please send your request to us via email .

Certifier for









The legal bases for the data processing are:

- § 26 para. 1 BDSG (because processing is necessary for the decision regarding your employment)
- Art. 6 para. 1 lit. b GDPR (because processing is necessary to carry out precontractual measures with you)
- If applicable, Art. 6 para. 1 lit. a GDPR (if you provide your consent)

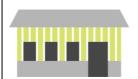
The controller according to the GDPR is:

FLOCERT GmbH Bonner Talweg 177 53129 Bonn

 email
 flocert@flocert.net

 Phone
 0228-2493-0

 Fax
 0228-2493-120



The Data Protection Officer can be reached at:

dhpg IT-Services GmbH Bunsenstr. 10a 51647 Gummersbach

email <u>datenschutz@dhpg.de</u>

Phone 02261-8195-0

You have the right to:

- Obtain information about the data we have stored about you,
- Withdraw any consent you have given (if applicable) or object to the processing of your data.
- Have inaccurate data about you corrected,
- Have data about you that is no longer necessary deleted,
- Have the processing of your data restricted under certain conditions, and
- Receive your data in a machine-readable format (data portability).



If you wish to exercise any of your rights, please contact the data controller or the Data Protection Officer (see above).

If you believe that the processing of your data violates data protection laws or that your data protection rights have been infringed in any way, you may lodge a complaint with the supervisory authority. In North Rhine-Westphalia:

Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen Postfach 20 04 44

40102 Düsseldorf

https://www.ldi.nrw.de/